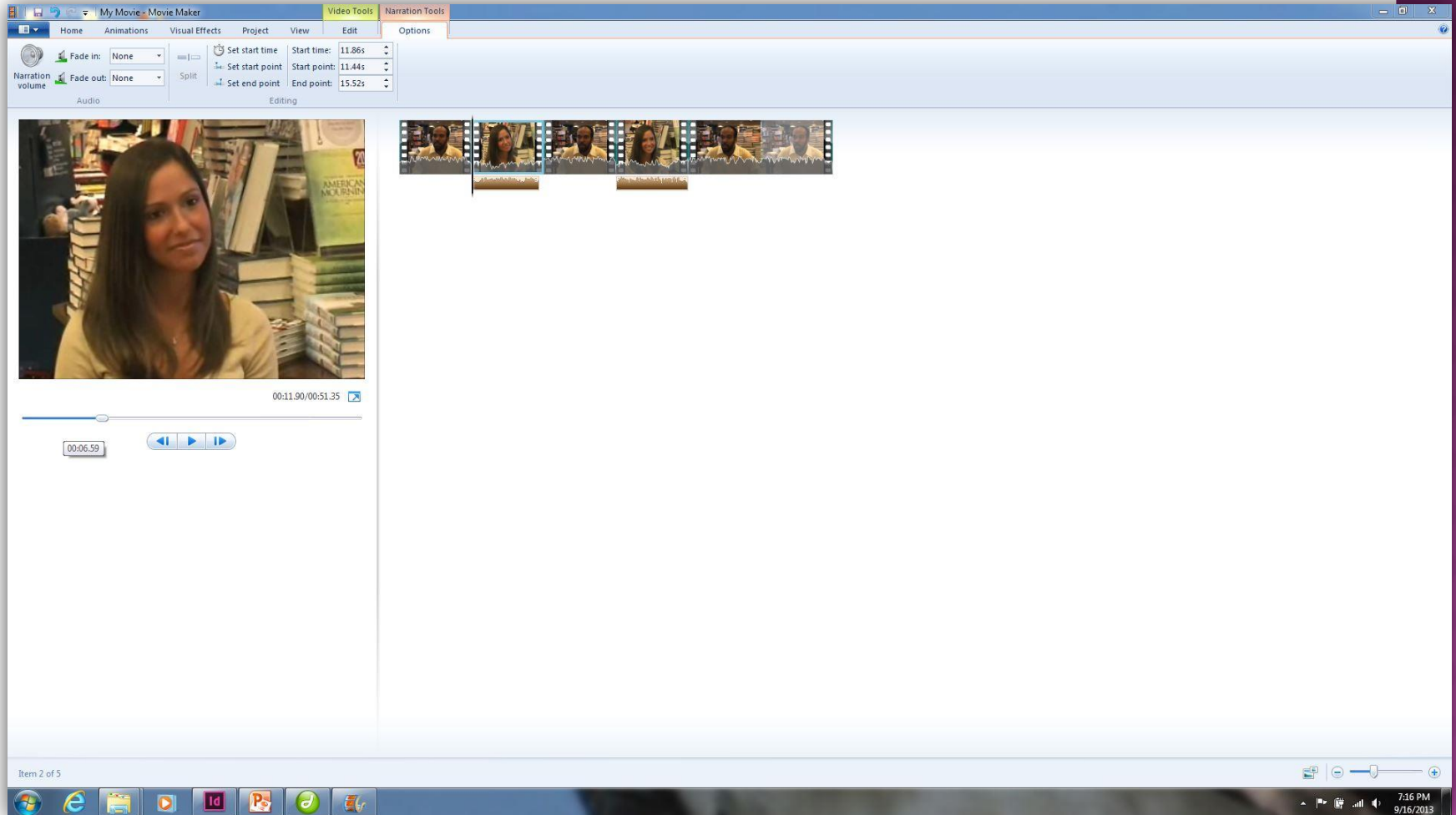


CUTAWAY LISTENING SHOTS IN MOVIE MAKER

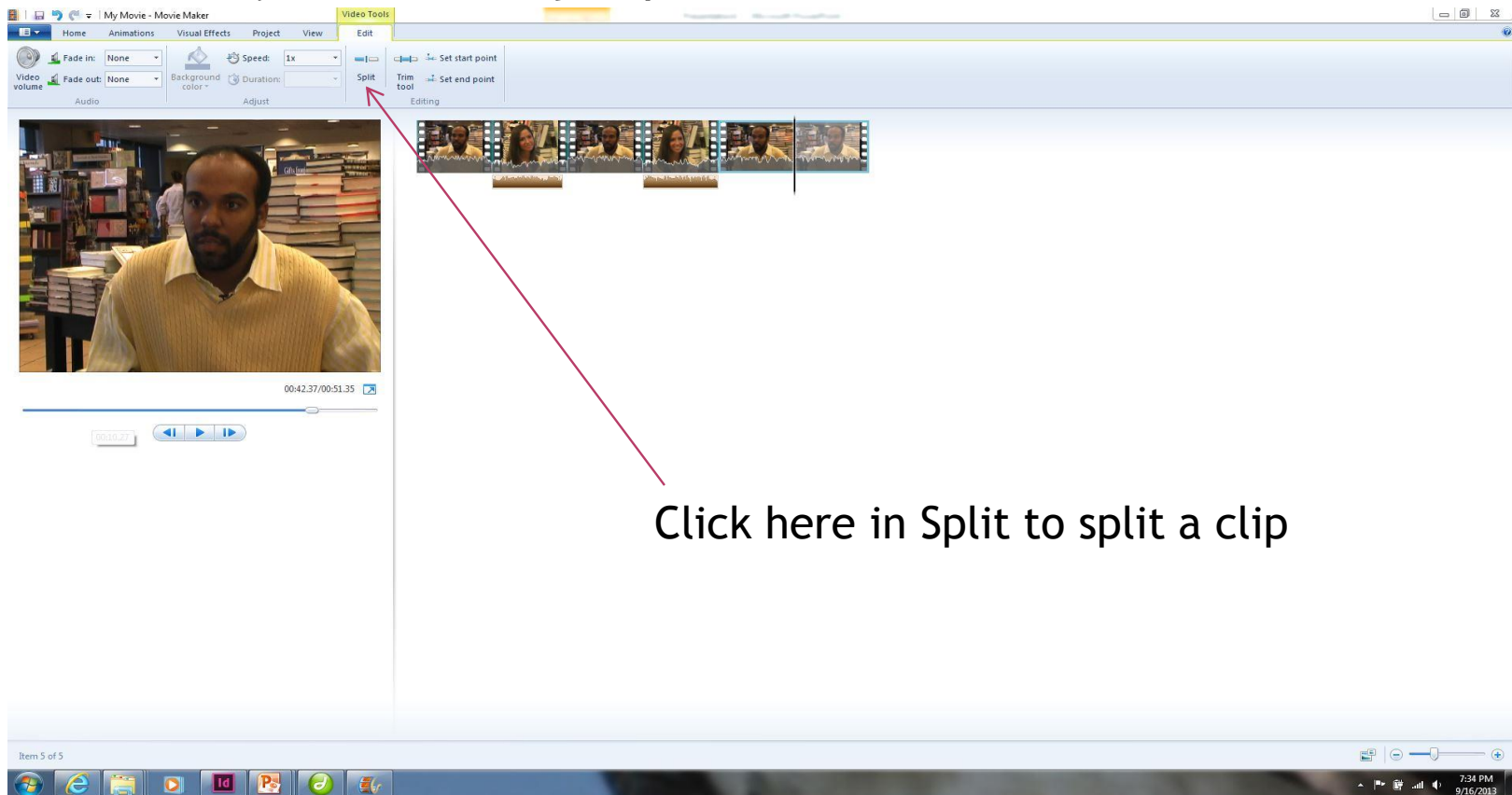
Step-by-Step Instructions

SCREEN SHOT OF COMPLETED SEQUENCE USING TWO LISTENING SHOTS



FIRST STEP: DECIDE WHERE THE CUTAWAY SHOT WILL GO

- ◉ Either split a clip- put cursor where you want to split the clip, then hit the Split tool while in the Video Edit mode
- ◉ Or put two separate sound bites together- you will use the cutaway to hide the jump cut



Click here in Split to split a clip

NEXT PUT YOUR LISTENING SHOT BETWEEN THE TWO CLIPS YOU ARE CONNECTING

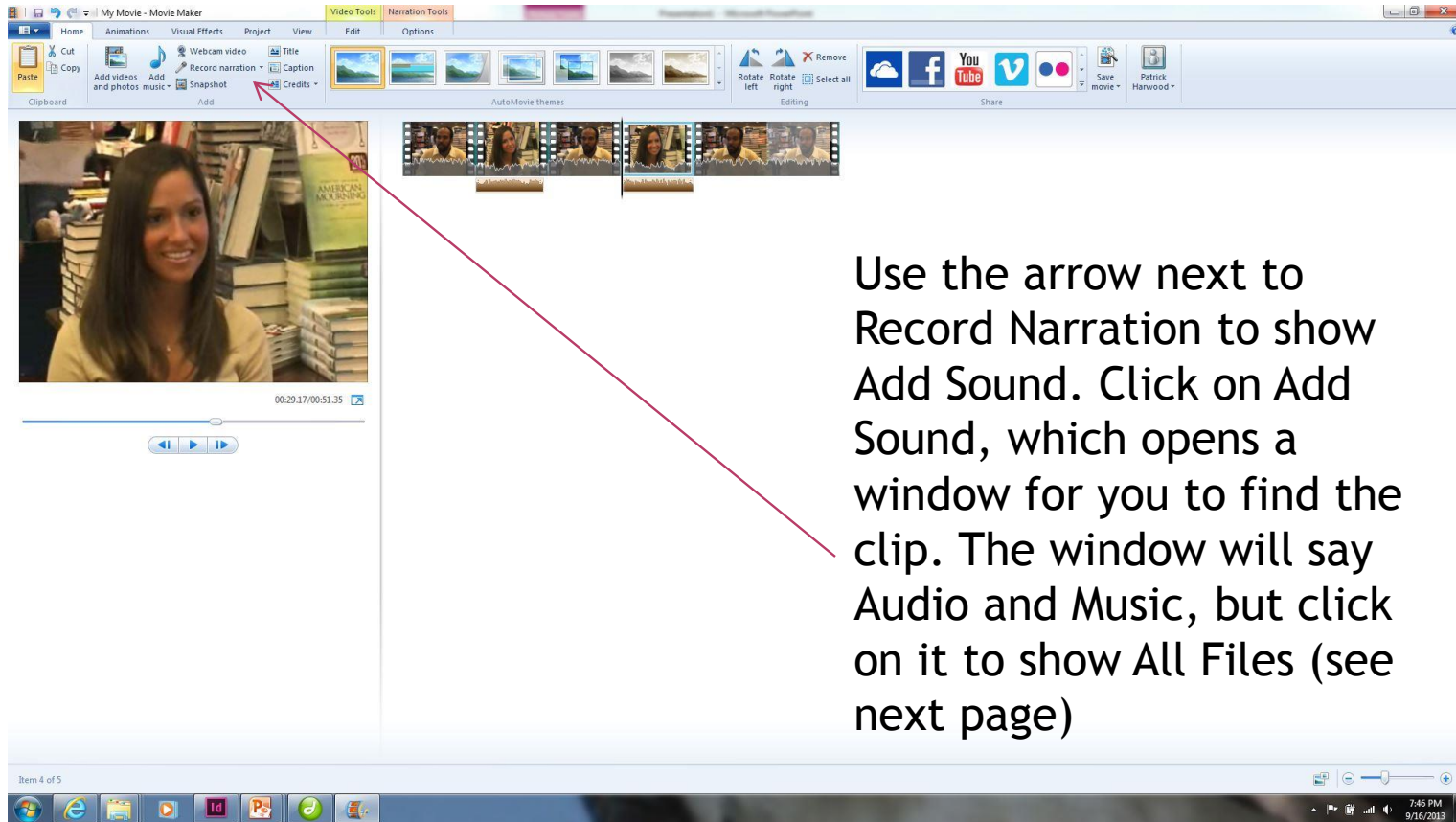
00:42:37 / 00:51:35

Item 5 of 5

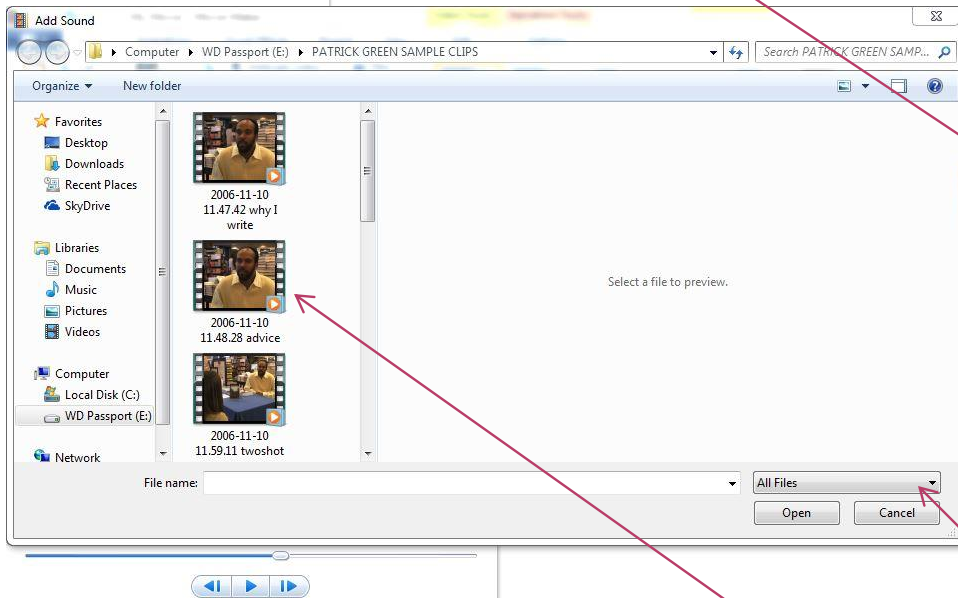
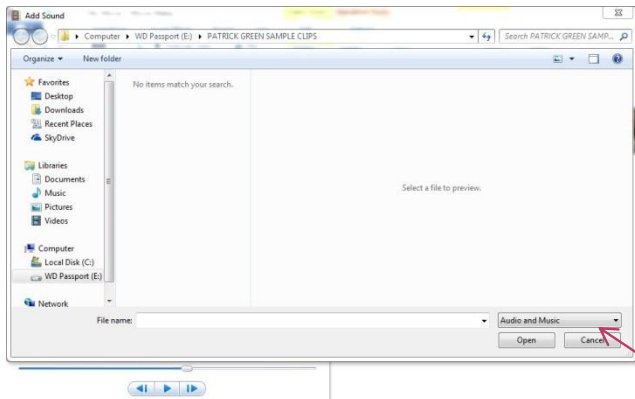
7:34 PM
9/16/2013

Cutaway listening shot
(3-5 seconds)

NEXT, INSERT AUDIO ONLY OF THE SAME SOUNDBITE YOU ARE COVERING OR JOINING WITH THE CUTAWAY



Use the arrow next to Record Narration to show Add Sound. Click on Add Sound, which opens a window for you to find the clip. The window will say Audio and Music, but click on it to show All Files (see next page)



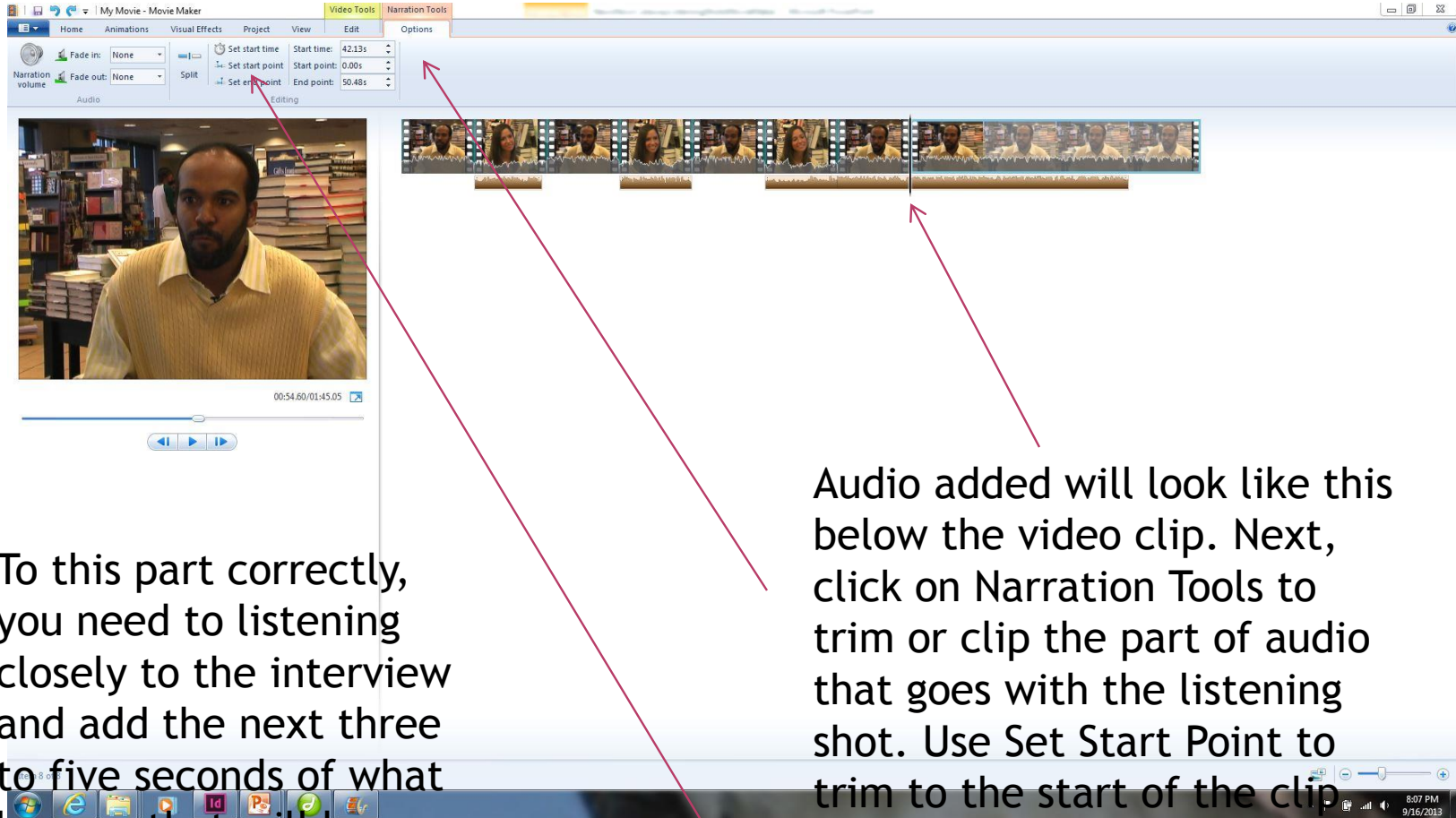
By default the window will ask for Audio and Music, but change that to All Files, then bring in your soundbite clip by double clicking on it

HAVE CURSOR WHERE YOU WANT AUDIO TO GO, UNDER (OR WITH) YOUR CUTAWAY LISTENING SHOT

The screenshot shows the Microsoft Movie Maker interface. The main workspace displays a video of a woman in a bookstore. A cutaway listening shot is visible in the timeline, showing a sequence of frames with a woman's face. Below the cutaway, an audio track is added, indicated by a red arrow. The audio track is labeled 'Narration 3 of 3'. The interface includes a ribbon with tabs for Home, Animations, Visual Effects, Project, View, Edit, and Options. The Edit tab is active, showing options like Rotate left, Rotate right, and Select all. The bottom status bar shows the system tray with the date and time: 8:02 PM, 9/16/2013.

Audio added below the cutaway will look like this. Next you need to trim and match the clip with what is said while the listening shot is up, then with what is said by the interviewee next

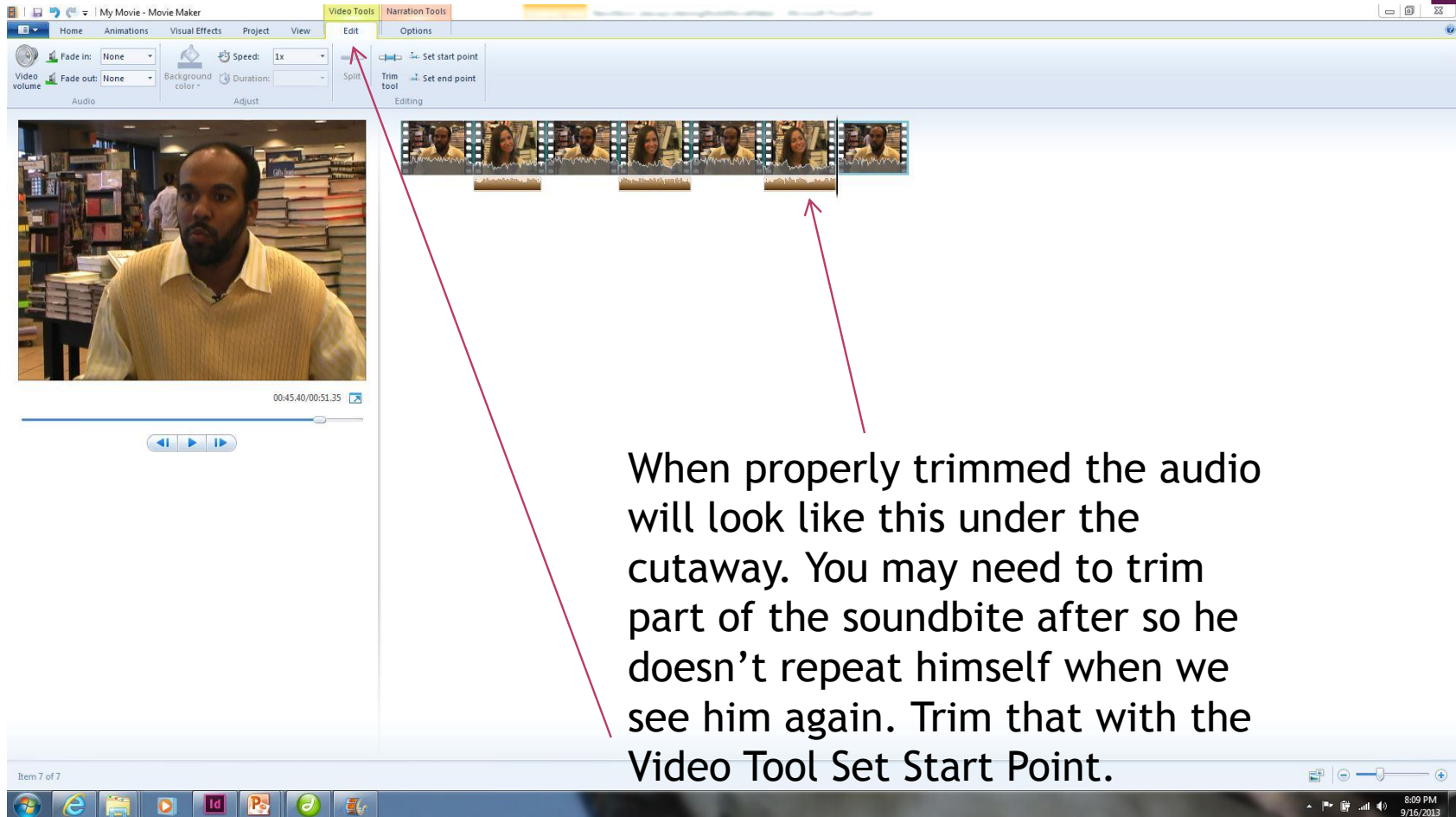
USE NARRATION TOOLS TO TRIM AUDIO



To this part correctly, you need to listening closely to the interview and add the next three to five seconds of what he says that will be heard during the cutaway

Audio added will look like this below the video clip. Next, click on Narration Tools to trim or clip the part of audio that goes with the listening shot. Use Set Start Point to trim to the start of the clip and Set End Point to cut to the outcue or last words you want to keep

COMPLETE THE CUTAWAY



The screenshot displays the Microsoft Movie Maker interface. The 'Edit' tab is active, showing various video tools. A video clip of a man in a bookstore is shown in the preview window. Below it, a timeline shows a sequence of video clips. A red arrow points from the 'Set start point' button in the 'Video Tools' section to the start of a video clip on the timeline. Another red arrow points from the 'Set end point' button to the end of the same clip. A text box on the right explains the process of trimming audio to prevent repetition during a cutaway.

When properly trimmed the audio will look like this under the cutaway. You may need to trim part of the soundbite after so he doesn't repeat himself when we see him again. Trim that with the Video Tool Set Start Point.

